



21st August, 2023

Dear Parents,

School Attendance and Year 10 Work Experience Program

As we approach term four, I write to inform you about student attendance and a work experience program that will be available for students. The work experience program provides students with a valuable chance to engage with the real world and develop crucial work readiness and entrepreneurial skills. For those students who will not be participating in work experience, we have designed an alternative program that will run at the school, focusing on cultivating these essential skills.

We wish to remind you of the importance of regular school attendance, as outlined in the Education Act 1990. ***All students of compulsory school age are required to attend school on each instructional day***, with exceptions granted only for cases of illness, injury, or special leave. Your cooperation in ensuring your son's consistent attendance is greatly appreciated, as it forms the foundation for his academic success and personal development.

For those students who are keen to participate in the work experience program, we kindly ask that you complete the following form - [Work Experience Expression of Interest - Term 4](#) . This crucial step is mandatory before any leave for work experience can be approved. By taking these measures, we can ensure that each participating student has a safe and enriching experience that aligns with their aspirations.

If you have any questions or concerns regarding the work experience program or the alternative program, please do not hesitate to reach out to **Mrs Dignam** - jdignam@stedwards.nsw.edu.au

Week 6 13th November to 17th November	Year 10 Camp – compulsory attendance
Week 7 20th November to 24th November	Regular classes - compulsory attendance
Week 8 27th November to 1st December	Illuminate Program – compulsory for students not on work experience. Optional work experience
Week 9 4th December to 8th December	Work readiness program, Newcastle University excursion – compulsory for students not on work experience Optional work experience
Week 10 11th & 12th December	Compulsory attendance at annual College Awards Assembly. Optional work experience

Kind regards,

Jodie Connor
Deputy Principal