

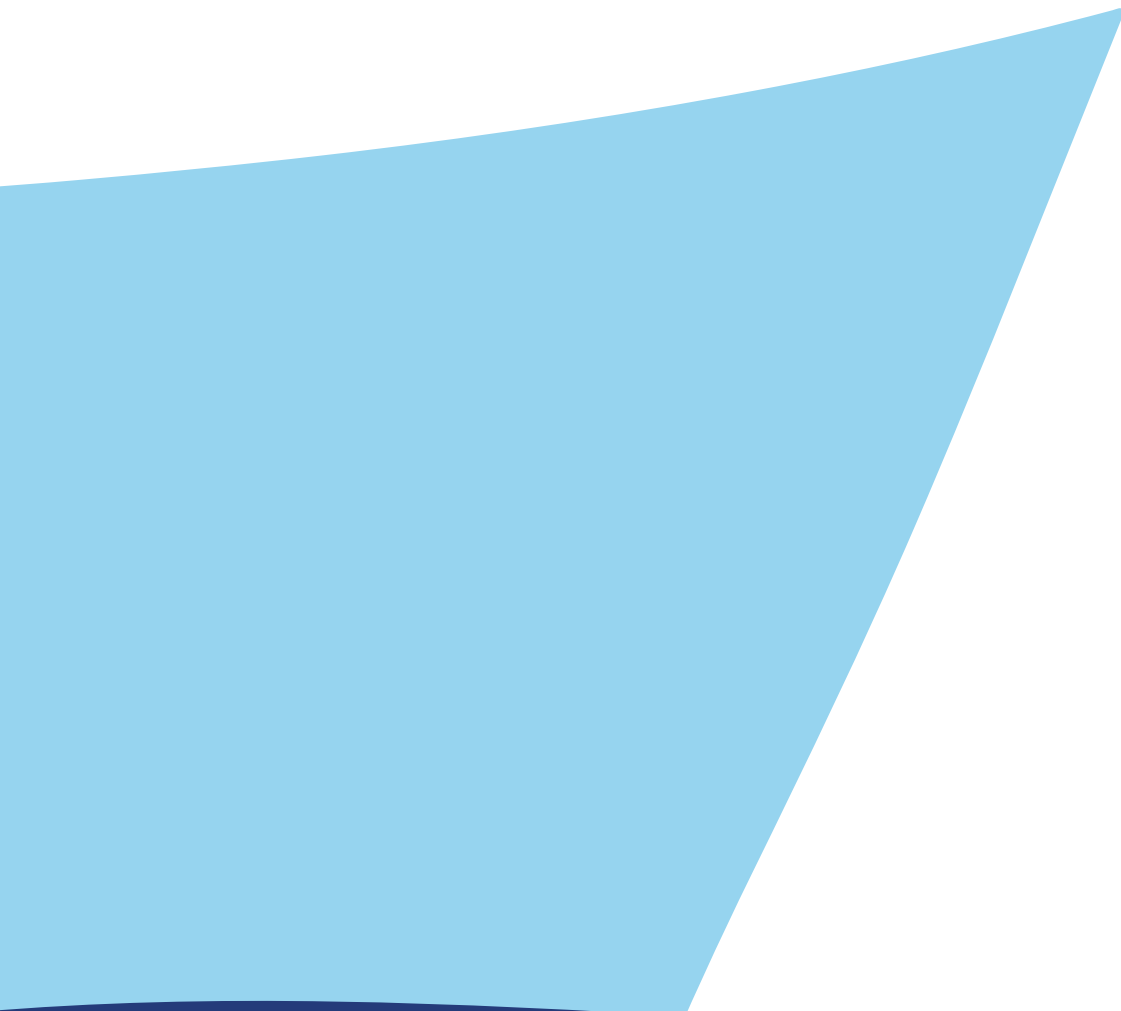


Click or tap to add school logo.

Collecting information for the Nationally Consistent Collection of Data

An Easy Read guide for parents and carers





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How to use this document



Catholic Schools NSW wrote this guide.
When you see the word 'we', it means
Catholic Schools NSW.



We wrote this guide in an easy to read way.
We use pictures to explain some ideas.

Bold
Not bold

We have written some words in **bold**.
This means the letters are thicker and darker.



We explain what these words mean.
There is a list of these words on page 20.



This Easy Read guide is a summary of
another document. This means it only
includes the most important ideas.



You can ask for help to read this guide.
A friend, family member or support person
may be able to help you.

What is this guide about?



This guide has important information for parents and carers about the **Nationally Consistent Collection of Data (NCCD)**.



The NCCD is how the Australian Government collects important information about students with disability.



Every year, all schools in Australia must take part in the NCCD.



This includes how many students get extra help at school because of a disability.



All students who are part of a Catholic school are special.

Catholic schools help all students with disability:



- because we care



- no matter how much help they need.



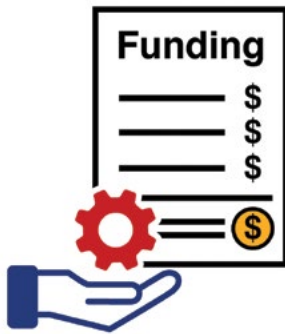
We don't just help students with disability because the law says we must.



The NCCD helps schools and the government plan for what students with disability need.



It is also how schools can get **funding** to support students with disability with their learning.



Funding is money from the government to pay for supports and services.



We want to make sure all students can get the support they need at school.



The NCCD helps us do this.

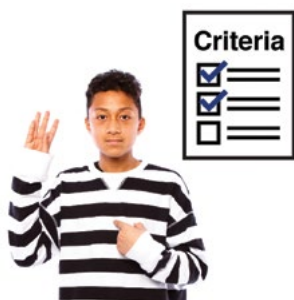
Does my child need to take part in the NCCD?



We have a list of criteria for children who take part in the NCCD.



Criteria are items from a list that might be true about your child.



To take part in the NCCD, each student must meet some of those criteria.

Here is a list of those criteria.



1. Your child gets extra help at school so they can take part with the other students.



2. Your child has 1 or more disabilities from the list on the following pages.



A **sensory disability**

A sensory disability affects your senses, like your:

- sight
- hearing.



A **cognitive disability**

A cognitive disability affects how you:

- learn new things
- solve problems
- communicate
- do things on your own.



Autism

Autism is a disability that might affect how you:

- think
- feel
- communicate
- connect and deal with others.



A **psychological disability**

A psychological disability affects your mental health.



It can affect the way you:

- think
- feel
- deal with other people.



A **physical disability**

A physical disability affects how well you can:

- move
- use your body.



3. We talked to you about the help your child gets with:

- them
- you.



4. We have all of the documents we need about:

- your child's needs
- the extra help that we give them
- how your child has been doing at school so far.



If we decide that your child meets the criteria, we can work out how much help we need to give them at our school.

What are some examples where my child might need help?



Students need different types of help at school.



Some students need a little bit of help.



But other students need a lot of help.



We will think about what your child needs when we decide:

- what support we give them at school
- how much support we give them at school.



We might need to change our school buildings or grounds to help your child.

This could include:



- building ramps



- getting special equipment.



Your child might need extra help and support in class from:

- their teacher
- support staff.



Your child might need to take part in special learning programs.



Your child might need us to change what learning materials they work with.



This could include how:

- they get the information
- we explain the information to them.

What information do I need to give about my child?



We will work with you to find out what your child needs.



To help us, you can give your child's teacher a copy of any reports you have about your child.

This could include a report from your child's:



- doctor



- **psychologist.**



A psychologist helps you with how you:

- think and feel
- manage your thoughts and feelings.



We will use these reports to better understand what your child needs.



It can help us if your child has a **diagnosis** of their disability.



When you get a diagnosis, a doctor tells you what disability you have.



But a diagnosis is not important when your child takes part in the NCCD.

We can think about information you have already given us about:



- your child's learning needs



- the extra help they need at school.



We will also use the information from your child's teacher to better understand what support we give your child at school.

How is my child's information collected?



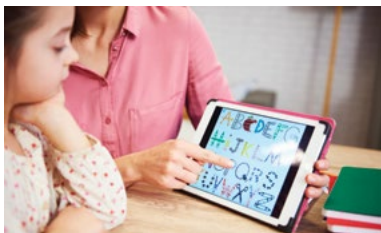
We collect all the information when your child's teacher has a meeting with:

- your child
- you.

In this meeting, the teacher will talk about:



- what your child is good at



- the areas your child needs more support with.

After this meeting, we collect information about things we will change for your child so they can:



- take part at school



- learn with the other students in the classroom.



We need to have proof of what support we give your child before we can include them in the NCCD.



The reports we collect from you and our school help us to do this.

What happens to my child's information when it's collected?



When we collect information about your child for the NCCD, we will make sure it is kept:

- private
- safe.



We won't share your child's personal information.



Each school must follow laws about keeping your child's information private.



If you need more information about what happens to your child's information, you can ask your child's school.

Do I need to say it's okay for my child to take part?



You don't need to say it is ok for your child to take part in the NCCD.



The law says schools must still include your child if:

- they meet the NCCD criteria
- you say no to them taking part.

Where can I find more information about the NCCD?



Please contact your child's school if you need more information about the NCCD.



You can also go to the national
NCCD Portal website at –
www.nccd.edu.au/nccd-portal-help

Word list

This list explains what the bold words in this document mean.

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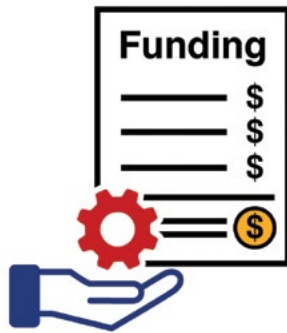
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**Catholic
Schools
NSW**



NCCCD

NATIONALLY CONSISTENT COLLECTION OF DATA
ON SCHOOL STUDENTS WITH DISABILITY