



Year 11 Parent Information Sheet

Commencement 2023

Pastoral Care (Mr Paul Sullivan, Year 11 Pastoral Leader & Mr Keith Mills, Director of Pastoral Care)

The vision for Year 11 at the College is to foster a sense of responsibility and leadership among the students. The goal-setting process is closely linked to leadership, and students are encouraged to set high standards for themselves both academically and personally. The focus of the year will be on academic and career choices, as well as continued involvement in Prefect Leadership Portfolios.

Mr Sullivan, the Pastoral Leader, will be there to support and guide the students throughout the next two years as they approach graduation. If you have any concerns about your son's wellbeing, you can reach out to Mr Sullivan. However, if there is an emergency or a situation that requires immediate attention, please contact the College office.

Counsellors are also available to provide support and guidance, and their schedules are outlined on the College website. If you or your son needs to speak with a counsellor, please refer to the College website for more information on how to arrange a meeting - [Counsellors - St Edward's College \(stedwards.nsw.edu.au\)](http://stedwards.nsw.edu.au).

Digital and College matters (Mrs Jodie Connor, Deputy Principal)

Please work with us in setting high expectations with your son's personal grooming, uniform and attendance.

Attendance at school is compulsory for students in NSW until the age of 17. School hours are Monday to Friday 8.45am to 3.00pm.

To assist us in maintaining our mobile device policy and our student's safety, please do not contact your son on his device throughout the school day. Students can be contacted via the College Office on 4321 6400.

For information and advice on digital safety - [Parents | eSafety Commissioner](#)

For free legal advice for young people - [Youth Law Australia | Legal Services For All Young People \(yla.org.au\)](#)

Support for parents to discuss online safety - [Online safety | Australian Institute of Family Studies \(aifs.gov.au\)](#)





Curriculum matters (Mr Lachlan Butt, Director of Curriculum)

Assessment handbook and policy

This document has been designed to provide parents/carers and students with information that will assist in organising a schedule for your son's study and assessment routines. It also provides policy and procedural information, ensuring you and your son are aware of what is expected regarding assessment tasks. The handbook can be found on the College Website or link below:

[Assessment Handbooks Years 7 to 12 - St Edward's College \(stedwards.nsw.edu.au\)](https://www.stedwards.nsw.edu.au/assessment-handbooks-years-7-to-12)

Unjustified Leave and Sporting Commitments

Unjustified leave refers to any leave taken that is not approved by the College, for example; family holiday. For information regarding the procedures for assessment tasks scheduled during leave (justified, unjustified and sporting), please refer to the Assessment Handbook and Policy document.

Note: for all assessment tasks missed due to absence of any kind, students must complete the Illness/Misadventure form available on the Portal and College Website (the Assessment Handbook link above will take you to the page locating the form).

All leave must be submitted to Mr Jackson English (Director of Administration and HR jenglish@stedwards.nsw.edu.au). If your son will be on leave at any stage throughout the school year, he should see Mr English for the relevant forms and advice

Academic Assistance Afternoons

This is a new initiative that is being implemented to assist students in submitting outstanding assessment tasks, who don't have a justified reason not to have submitted the task. The purpose of the afternoon is to ensure the uncompleted/incomplete task is still undertaken, valuing the importance of students completing all assessments as tools, not just for allocating grades, but as a means of deepening their understanding, showcasing their knowledge and gaining feedback to improve their knowledge and understanding for the future.

Students will be required to attend the afternoon and will work on the task that has not been submitted. If a diligent effort and reasonable attempt has been made, then the task will be submitted at the end of the session. The class teacher will review the task submitted and provide relevant feedback/marks/advice.

Sessions will run on Tuesdays from 3:15pm until 4:15pm in the Library.

Subject changes

We are currently working on a digital *Change of Subject Form – hopefully this is up and running soon*. When complete, it will be available on the student portal and College Website. In the interim; please provide your son with a signed note outlining the subject wanting to be changed, the subject they want to change to and indicate whether they want an ATAR or not.

Please note: Changes are not guaranteed as they depend on the line structure and numbers in class.





Student-led conferences

Student-led conferences will be taking place in **Week 8 and 9 of Term 1** and will be Face-to-face and Online.

Bookings will be taken via PTO – you will receive an email.

Communication regarding classroom matters

For any **classroom** concerns or questions relating to your son, please contact their **class teacher** in the first instance.

Supporting your son's learning journey (Mr Tom Anderson, Director of Teaching and Learning)

College values and Learner Profile

In order to support students in developing lifelong learning skills, the College is launching the Learner Profile. This is accompanied by the College values.

More information can be found here: [College Values and Learner Profile - St Edward's College \(stedwards.nsw.edu.au\)](http://stedwards.nsw.edu.au/College-Values-and-Learner-Profile)

Support for students available at the College:

- Library – open from 8am-4pm (3pm Fridays)
- Homework help – available in the library - Tuesday-Friday - 8am to 8.45am
- Support sessions in the lead up to exam periods (Leaders of Learning and subject teachers)
- Study skills seminars – Elevate Education will run a study skills seminar with Year 11 students in week 5

Supporting your son to study

The College is offering a seminar for parents on Tuesday 28 February from 7-8pm. This will be run by Elevate Education to help parents in how to support their son with good study patterns at home. Sign up form: <https://forms.office.com/r/raXpTfUHAG>.

Parents can also register for a series of online seminars run by Elevate about how to help motivate your child: [Webinar Registration | AU \(elevatecoaching.info\)](http://elevatecoaching.info)

Diverse Learning

Personalised learning plans (PLPs) are organised for students with disabilities and these are shared with teachers. Diverse Learning will be meeting with students in Weeks 5-10 in relation to their plans. It is optional for parents/carers to be part of these meetings – an email invitation will be sent out.

Please contact Diverse Learning if you would like to discuss your child's disability and support provided at any point during the year: Katie Neilly (Leader of Diverse Learning) kneilly@stedwards.nsw.edu.au



Careers Information (Mrs Juliana Dignam, Leader of Learning – Careers/Vocational Education and Training)

Communication and information about pathways and careers can be found [here](#) and you will be able to book an appointment with Mrs Dignam on this site.

Major Events and activities can be found [here](#). Up and coming major event – St Edwards College Careers Pathways Expo 30th March 7pm to 8.30pm. There will no virtual webinars as tertiary institutions will be in attendance to answer your questions.

VET Work placement

An email was sent to all parents regarding work placement and buying of VET clothing and other costs. This is a mandatory requirement of the courses.

