



Role Description

Learning Assistant – Diverse Learning

The role of the Learning Assistant is to support student learning by working collaboratively with teachers to develop and implement strategies to allow students to access the curriculum across Key Learning Areas. The Learning Assistant is an effective communicator with strong literacy and numeracy skills that enable them to support students in a range of subject disciplines. They are a key member of the Diverse Learning team that supports our inclusive education model and they are responsible to the Leader of Diverse Learning. The Learning Assistant should be able to build strong relationships with students that enable them to provide all students with effective support and therefore contribute to the effective management of the classroom environments that they work within.

College Ethos

- Demonstrates support for the philosophy and values of the College
- Fosters the charism of Edmund Rice
- Demonstrates active leadership and promotion of the EREA Charter and its Touchstones
- Models high professional standards which accords with the EREA Code of Conduct
- Actively promotes the implementation of the Code for Learning
- Contributes actively to College life and extra-curricular programs
- Supports, promotes and engages in the social justice initiatives of the College
- Supports College policies and programs
- Supports St Edward's model of inclusive education
- Demonstrates loyalty to professional colleagues
- Participates in the EREA Formation programs

Diverse Learning at St Edward's

St Edward's is strongly committed to an inclusive model of education. Classes are structured to allow learning in mixed ability environments to allow for peer learning and maximise opportunities for growth.

Duties and Responsibilities of the Learning Assistant

- Carrying out tasks as determined by the Leader of Diverse Learning and class teachers to assist students and staff.
- Assisting in the integration and management of students with learning and behavioural difficulties in the mainstream classroom.
- Taking direction from the Leader of Diverse Learning, class or specialist teachers as to which students require assistance and how this assistance should be delivered.

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- Supporting students in developing a growth mindset and a commitment to improvement and personal growth.
- Guiding students in managing classroom expectations, both in terms of academic performance and behaviour, as determined by the class teacher and College policies.
- Alerting appropriate staff to any issues related to the students.
- Providing a change of environment or respite to some students as required, by supervising rest breaks of different kinds, as directed by the teacher and the Leader of Diverse Learning.
- Liaise with parents when necessary under the direction of teachers and the Leader of Diverse Learning.
- Accompany high needs students on outside activities and camps.
- Carrying out individual and group diagnostic testing of students as directed.
- Facilitating of small-group intervention programs.
- Conducting observations, and screening tests as directed by Leader of Learning.
- Conducting YARC assessments (diagnostic tool for reading).
- Supporting the development of adjusted assessment to support student learning.
- Supporting the provision of Disability Adjustments to students in Years 7-12.
- Establishing effective collaborative working relationships with teachers such that, once in place, means that assistance can be delivered with minimal disruption or interruption. This usually means that, once familiarity with the class procedures and processes are understood (may be different for different members of staff), there is an agreement as to how assistance will work best in each class.
- Assisting teachers with the development of differentiated learning resources for students as directed.
- Assisting teachers in the delivery of computer-mediated programs and interaction as directed.
- Ability to contribute effectively to a collaborative team.
- Strong information and communication technology skills.
- It is expected that the successful applicant would have the ability to develop a natural rapport with staff and students.
- They would have a commitment to ongoing professional learning.
- They would be a team player who is keen to work with colleagues to best meet the learning and wellbeing needs of individual students.
- The Learning Assistant will be a member of the College community and as such, will participate in the regular life of the College.

Working with the Diverse Learning Team

- The Learning Assistant is under the direct supervision of the Leader of Diverse Learning and is a member of the Diverse Learning team.
- Work closely with the Leader of Diverse Learning who may vary the above duties from time to time or may ask the Learning Assistant to take on other duties commensurate with their position in the College.

Ultimately the Learning Assistant is responsible to the Principal, who may vary the above duties from time to time.

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