



18 May 2020

Dear Parents, Carers and Students

We have been extremely pleased with the progress of the first phase of the reintegration to face-to-face teaching. It was great to see students returning, even if it was only for limited days and the boys have continued to respond to both their online learning and face-to-face classes. The staged approach has allowed the College to evaluate the various hygiene, safety and cleaning protocols established, to effectively plan for an increase in the amount of days students attend in future weeks. Importantly, teachers have been able to adapt to continue to deliver engaging lessons for students both at school and those who are learning from home. The NSW Department of Education has provided guidelines for schools to follow in relation to a managed return for all students in each school's context. These guidelines, along with the overarching principle of ensuring the health and safety of staff and students, have assisted decision-making in the development of the final stages of a return to school of all students.

The first day that all students will return to school will be **Monday June 1**. The following information outlines the ongoing staggered approach leading up to this day.

Week 4 Monday May 18 - Friday May 22 (Continuing with current arrangements)				
Monday May 18	Tuesday May 19	Wednesday May 20	Thursday May 21	Friday May 22
Year 12 Year 11	Year 12 Year 7	Year 12 (half day)	Year 12 Year 9	Year 10 Year 8

Week 5 Monday May 25 – Friday May 29 (Year 7-11 returning two days per week, double period timetable to continue)				
Monday May 25	Tuesday May 26	Wednesday May 27	Thursday May 28	Friday May 29
Year 12 Year 11 Year 9	Year 12 Year 10 Year 7	No face to face classes scheduled Home Based Learning for all students	Year 12 Year 11 Year 9 Year 8	Year 12 Year 10 Year 8 Year 7

It is important to note that on Wednesday May 27, no face-to-face classes have been scheduled and all students will participate in Home-Based Learning. This day has been planned for the following reasons in preparation for all students returning on Monday June 1.

1. A great deal of work was undertaken to reconfigure many of our classrooms to create larger teaching spaces. All classrooms will need to return to their normal configuration to cater for the return of all students.
2. A thorough cleaning and disinfecting of all classrooms and touch surfaces will be undertaken to ensure a clean and hygienic workplace for staff and students.
3. Additional staff room areas need to be established to allow appropriate physical distancing for staff.





Week 6
Monday June 1

All students return every day
Revert to a six period timetable each day

We encourage all boys to return to school on their timetabled days during the continued transition but understand that some families may still have some reservations regarding school attendance. The one mode of learning approach will continue during the staggered return, however commencing Monday June 1, teachers will only be focusing on students who attend school. If you make the decision to keep your son home from school beyond this date, he will be able to access the lesson content on the student portal, all assessments will be required to be completed by their due date, but teachers' core responsibility will be students who attend school.

If the occupation of parents is in essential services, or if a parent has returned to work and a student cannot work from home, supervision will continue to be provided at the College throughout each phase until we return to normal operations on Monday June 1. Supervision for these students will also be provided on Wednesday May 27. (The day scheduled for Home Based Learning.)

All students who have borrowed laptops from the College during the period of Home-Based Learning will be required to return these laptops to the Information Services Department on Monday June 1. These laptops will be redistributed to classrooms for students to use throughout the day.

It is important that we inform parents that on the recommencement of classes on Monday June 1, that it will not be possible to continue to conduct temperature measuring of students on arrival. The current health advice from the NSW Department of Health is that this safety measure is not required. We adopted this process as an added measure and are pleased to report that no student or staff member presented with a temperature during our testing. We will continue to reinforce hygiene measures encouraging students to sanitise their hands regularly. We will continue to employ cleaning personnel to work throughout the day to clean restroom facilities and unused classrooms regularly and students will continue to wipe down their desk and laptop at the end of each lesson. Practices associated with physical distancing will be promoted where possible, but parents must understand that this will not generally be achievable with all students on site and particularly when students are travelling to and from school.

Any students or staff who display any signs and symptoms of COVID-19 (listed below) are not permitted to attend school. The College will take a strong stance on sending home any staff member or student who presents with any of the signs and symptoms as per the Government Department of Health website advice:

- fever
- coughing
- sore throat
- shortness of breath

Please do not hesitate to contact me on 4321 6400, or at principal@stedwards.nsw.edu.au if you have any questions or would like to discuss the information outlined in this letter.

Yours sincerely

Mark Bonnici
College Principal