



Application Process

Learning Assistant ~ Permanent Part Time ~ 4.5 Days per week

The Principal, Mr Mark Bonnici, invites suitably qualified individuals to submit their application for the position of Learning Assistant.

The role of the Learning Assistant is to promote the College and Edmund Rice ethos by promoting current educational practices especially as they relate to the education of boys. The Learning Assistant works closely with teachers and the Leader of Learning - Diverse Learning in delivering educational programs that support the development of literacy, numeracy and oral skills in an inclusive learning environment. The Learning Assistant plays a key role in supporting students and teachers in the effective functioning of a classroom through the application of a range of principles and processes designed to facilitate student learning in a caring environment.

Applicants are asked to provide

- 1) A letter outlining reasons for your interest in the position (*one page*)
- 2) A Curriculum Vitae (provide two referees including current employer)
- 3) A statement addressing the essential criteria listed below for the position (*Please limit your response to no more than four pages*)

Essential Criteria - The position requires a person who:

- Has an affinity with and appreciation for the charism of Blessed Edmund Rice and the EREA Charter Touchstones;
- Maintains a Learning Assistant qualification equivalent to or higher than a Certificate III in Education Support;
- Can demonstrate the ability to assist teachers in supporting student literacy, numeracy and oral skills in an inclusive learning environment;
- Demonstrates exceptional capacity to provide educational assistance to students with high learning needs;
- Can demonstrate a creative and flexible approach to their work environment and conditions;
- Can demonstrate teamwork, collaboration, organisational, negotiation and communication skills whilst maintaining a high level of discretion and professionalism;
- Demonstrates a clear understanding and empathy for students with learning needs;
- Holds a current Working with Children clearance number.

A role description for the position of Learning Assistant is available on the College Website <https://www.stedwards.nsw.edu.au/our-college/employment/positions-vacant/>. Applications via email only by 3.00pm on Friday 6 December 2019. Employment Screening as required by the Child Protection Act.

The Principal
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